

# Inline Policy – Policy Analyst, London

This is an opportunity to join Inline Policy, a growing political and regulatory consultancy where you will find exciting clients and an ambitious and unique passion for tech and digital-related policy issues that affect companies around the world. If you would like to engage with stakeholders in business and politics, can provide insightful advice on political and regulatory issues, and strive to provide the highest levels of quality client service, then come and join us at Inline.

In this role, based in our London office, you will be working with clients with a focus on UK institutional affairs.

## DAY TO DAY RESPONSIBILITIES

Our Policy Analysts are responsible for:

- Supporting the delivery of client projects and maintaining client relationships
- Researching and analysing policy issues
- Producing written briefings on political and regulatory issues
- Attending and reporting on conferences and webinars and meetings with EU decision-makers
- Assisting with presentations and marketing content, including white papers and blogs
- Producing newsletters for clients on regulatory and market developments

Additionally, you will be expected to contribute to:

- Creating and executing public affairs programmes for clients
- Designing and delivering new and innovative services for clients
- Business development and marketing ideas and initiatives

## YOU WILL BENEFIT FROM

- Competitive salary, commensurate with experience
- 25 days holiday per year (increasing with service) plus national holidays
- A hybrid work model where you will be in the office three days a week
- Private healthcare provision
- Staff training opportunities
- Regular work socials

## ABOUT INLINE

Inline is a pioneering political consultancy specialising in helping tech businesses engage with regulators and policymakers. We work with leading tech brands and successful scale-ups to help them influence regulatory decisions that affect their business, their reputation, and their customers.

We are passionate about the policy issues that arise from how technology is changing our economies and societies and believe that technological innovation can be a force for good. Our team covers some of the most exciting policy areas and business sectors, including:

- Artificial intelligence and robotics
- Online platforms
- E-commerce
- The data economy
- The future of mobility
- Digital competition
- Cybersecurity
- Copyright
- Energy tech and the green economy
- Travel technology

We maintain a friendly working environment, where all staff feel engaged, respected, and valued.

## WHO SHOULD APPLY

Applicants for the Analyst position should possess all of the following characteristics:

- At least two years of prior professional work experience
- A strong interest in UK tech regulation and policy
- Demonstrable knowledge of UK digital/technology-related policy briefs and the UK decision-making process
- An excellent undergraduate and postgraduate academic record to at least Master's degree level
- Superior written English and oral communication skills
- The ability to multi-task and manage multiple deadlines, often at short notice
- Advanced ability with Microsoft Office applications (particularly Word and PowerPoint)
- A commitment to consistently produce work of the highest quality
- Integrity, honesty and a willingness to work hard and sometimes demanding hours
- Eligible to live and work in the UK

The following characteristics, while not essential, will also be looked upon favourably:

- Public affairs experience, either in-house, or within a public affairs consultancy
- Good connections within the UK political and regulatory community
- The ability to develop relationships with clients and prospective clients
- A creative flair, in particular the ability to present information in a visually appealing manner for our clients
- Fluency in a second European language other than English

All candidates should be willing to work in a small team environment that is rapidly evolving.

## NEXT STEPS

Applicants should respond **via email only** to [careers@inlinepolicy.com](mailto:careers@inlinepolicy.com) with their CV and a covering letter describing their motivation and suitability for the role. Applications will be assessed as they are submitted (rolling deadline).

References will be requested.